

**CORPORATE GOVERNANCE AND AUDIT COMMITTEE
DRAFT WORK PROGRAMME**

27th January 2020		
Certification of Housing Benefit Grant Claims and Returns	To receive a report from the External Auditor certifying housing benefit Grant claims and returns.	Victoria Bradshaw Chief Officer (Financial Services)
External Audit Plan	To receive a report from the External Auditor presenting the external audit plan	Victoria Bradshaw Chief Officer (Financial Services)
Customer Contact and Satisfaction Annual Report	To receive the annual assurance report concerning customer contact and satisfaction	Lee Hemsworth Chief Officer (Customer Access)
Annual Business Continuity Report	To receive the annual assurance report concerning the Council's Business Continuity arrangements.	Mariana Pexton (Chief Officer Strategy and Improvement)
Internal Audit Update Report	To receive an update report on Internal Audit's work.	Jonathan Foster (Acting Head of Audit)

16th March 2020

Internal Audit Plan	To receive a report seeking views on the Internal Audit Plan	Jonathan Foster (Acting Head of Audit)
Internal Audit Update Report	To receive an update report on Internal Audit's work.	Jonathan Foster (Acting Head of Audit)
Annual Assurance Report on the Procurement, Policies and Practices	To receive the annual assurance report concerning Procurement, Policies and Practices	Victoria Bradshaw Chief Officer (Financial Services)
Annual Financial Management	To receive the annual assurance report concerning Financial Planning and Management Arrangements at the Council	Victoria Bradshaw Chief Officer (Financial Services))
Treasury Management Annual Report	To receive the Treasury Management Report providing assurance on the processes used by the department	Victoria Bradshaw Chief Officer (Financial Services)
Information Governance Annual Report	To receive an annual Assurance report on the Council's Information Governance arrangements.	Louise Whitworth, Head of Information Management and Governance
Draft Annual Report of the Committee	To receive and approve a draft annual report from the committee for presentation by the Chair at Full Council	Kate Sadler Deputy Head of Democratic Services